STAGES OF THE WRITING PROCESS

There are four stages in the writing process. These are:

1. **Prewriting:**
   Thinking about your topic, gathering information, and creating an outline of your ideas for the structure of the written text that will express your ideas on the topic.

2. **Composing:**
   You actually write the text; a collection of words, sentences, and paragraphs that makes up your written expression on the topic.

3. **Revising:**
   Reexamining the composed text to improve and polish the structure and content to ensure that it expresses your ideas in the most effective way.

4. **Editing:**
   You have completed your composing of the written text and now you check to ensure that there are no grammar, spelling, or mechanics errors.